

*The numbers at the end of each line/area in parenthesis preceding either an "A" or an "N", indicate the alpha or numeric character space allowed in that field. Do not exceed the limits of our database.*

## Precertification Application

### General Information Update

Firm Name \_\_\_\_\_ (A120)  
*(The name of the firm as registered in the State of Texas.)*

Date This Name Was First Used \_\_\_\_\_ (A8)  
Month      Date      Year

Federal Employers Tax ID \_\_\_\_\_ (A15)

CEO/President's Name \_\_\_\_\_ (A30)  
Last                      First                      Middle  
*(The name of the person in charge of the firm.)*

Select a Firm Type (I for Individual, P for Partnership, C for Corporation or D for Doing Business As) \_\_\_\_\_ (A1)

### Personnel Totals

#### Personnel Type: Nationwide

Total Professional/Licensed \_\_\_\_\_ (N4)  
*(Registered Professional Engineer (RPE) or Licensed Architect.)*

Total Graduate \_\_\_\_\_ (N4)  
*(Graduate Engineer working toward RPE or Graduate Architect working toward a license.)*

Total Technical \_\_\_\_\_ (N4)  
*(Any technical personnel except the RPE, Graduate Engineer, licensed or Graduate Architect, i.e., drafter/CADD person, specification writers, estimators, hydrologists, surveyors, technicians, etc.)*

Total Other Support \_\_\_\_\_ (N4)  
*(Non-technical personnel assisting those designing and producing the final plans, i.e., secretarial, information resources, ecologists, etc.)*

#### Personnel Type: In Texas

Total Professional/Licensed \_\_\_\_\_ (N4)  
*(Total number of employees meeting this constraint, in Texas.)*

Total Graduate \_\_\_\_\_ (N4)  
(Total number of employees meeting this constraint, in Texas.)

Total Technical \_\_\_\_\_ (N4)  
(Total number of employees meeting this constraint, in Texas.)

Total Other Support \_\_\_\_\_ (N4)  
(Total number of employees meeting this constraint, in Texas.)

### Equipment Type Information

**Enter The Type Of Equipment Owned By Your Firm. \* At least one is required**  
**Equipment Quantities and Comments are optional.**

*Reference Attachment A for Equipment Type Codes.*

1. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)

2. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)

3. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)

4. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)

5. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)

6. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)

7. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)

8. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)

9. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)
10. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)
11. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)
12. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)
13. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)
14. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)
15. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)
16. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)
17. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)
18. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)
19. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)
20. Select Equipment \_\_\_\_\_ (A6) Qty. \_\_\_\_ (A3)  
Comments (Further Description) \_\_\_\_\_ (A60)

## Branch Information

*Main number and branch numbers will also need to be used with, Personnel Information and Experience Section. (Use 00 for Main Office, 01 for Branch #1, 02 for Branch #2, etc.)*

### Corporate Office (Main Branch)

Street Address \_\_\_\_\_ (A60)  
Street City Name \_\_\_\_\_ (A20)  
Street State \_\_\_\_\_ (A2)  
Street Zip Code \_\_\_\_\_ (A10)  
Phone Number \_\_\_\_\_ (A10)  
Fax Number \_\_\_\_\_ (A10)

Mailing Address \_\_\_\_\_ (A60)  
Mailing City Name \_\_\_\_\_ (A20)  
Mailing State \_\_\_\_\_ (A2)  
Mailing Zip Code \_\_\_\_\_ (A10)  
Mail Attention To \_\_\_\_\_ (A60)  
Email Address \_\_\_\_\_ (A60)

### Branch Contact Information

Name \_\_\_\_\_ (A30)  
Title \_\_\_\_\_ (A20)  
Phone Number \_\_\_\_\_ (A10)

### Branch 1

Street Address \_\_\_\_\_ (A60)  
Street City Name \_\_\_\_\_ (A20)  
Street State \_\_\_\_\_ (A2)  
Street Zip Code \_\_\_\_\_ (A10)  
Phone Number \_\_\_\_\_ (A10)  
Fax Number \_\_\_\_\_ (A10)

Mailing Address \_\_\_\_\_ (A60)  
Mailing City Name \_\_\_\_\_ (A20)  
Mailing State \_\_\_\_\_ (A2)  
Mailing Zip Code \_\_\_\_\_ (A10)  
Mail Attention To \_\_\_\_\_ (A60)

Email Address \_\_\_\_\_ (A60)

### Branch Contact Information

Name \_\_\_\_\_ (A30)

Title \_\_\_\_\_ (A20)

Phone Number \_\_\_\_\_ (A10)

### Branch 2

Street Address \_\_\_\_\_ (A60)

Street City Name \_\_\_\_\_ (A20)

Street State \_\_\_\_\_ (A2)

Street Zip Code \_\_\_\_\_ (A10)

Phone Number \_\_\_\_\_ (A10)

Fax Number \_\_\_\_\_ (A10)

Mailing Address \_\_\_\_\_ (A60)

Mailing City Name \_\_\_\_\_ (A20)

Mailing State \_\_\_\_\_ (A2)

Mailing Zip Code \_\_\_\_\_ (A10)

Mail Attention To \_\_\_\_\_ (A60)

Email Address \_\_\_\_\_ (A60)

### Branch Contact Information

Name \_\_\_\_\_ (A30)

Title \_\_\_\_\_ (A20)

Phone Number \_\_\_\_\_ (A10)

### Branch 3

Street Address \_\_\_\_\_ (A60)

Street City Name \_\_\_\_\_ (A20)

Street State \_\_\_\_\_ (A2)

Street Zip Code \_\_\_\_\_ (A10)

Phone Number \_\_\_\_\_ (A10)

Fax Number \_\_\_\_\_ (A10)

Mailing Address \_\_\_\_\_ (A60)

Mailing City Name \_\_\_\_\_ (A20)  
Mailing State \_\_\_\_\_ (A2)  
Mailing Zip Code \_\_\_\_\_ (A10)  
Mail Attention To \_\_\_\_\_ (A60)  
Email Address \_\_\_\_\_ (A60)

#### Branch Contact Information

Name \_\_\_\_\_ (A30)  
Title \_\_\_\_\_ (A20)  
Phone Number \_\_\_\_\_ (A10)

#### Branch 4

Street Address \_\_\_\_\_ (A60)  
Street City Name \_\_\_\_\_ (A20)  
Street State \_\_\_\_\_ (A2)  
Street Zip Code \_\_\_\_\_ (A10)  
Phone Number \_\_\_\_\_ (A10)  
Fax Number \_\_\_\_\_ (A10)

Mailing Address \_\_\_\_\_ (A60)  
Mailing City Name \_\_\_\_\_ (A20)  
Mailing State \_\_\_\_\_ (A2)  
Mailing Zip Code \_\_\_\_\_ (A10)  
Mail Attention To \_\_\_\_\_ (A60)  
Email Address \_\_\_\_\_ (A60)

#### Branch Contact Information

Name \_\_\_\_\_ (A30)  
Title \_\_\_\_\_ (A20)  
Phone Number \_\_\_\_\_ (A10)

#### Branch 5

Street Address \_\_\_\_\_ (A60)  
Street City Name \_\_\_\_\_ (A20)  
Street State \_\_\_\_\_ (A2)

Street Zip Code \_\_\_\_\_ (A10)  
Phone Number \_\_\_\_\_ (A10)  
Fax Number \_\_\_\_\_ (A10)

Mailing Address \_\_\_\_\_ (A60)  
Mailing City Name \_\_\_\_\_ (A20)  
Mailing State \_\_\_\_\_ (A2)  
Mailing Zip Code \_\_\_\_\_ (A10)  
Mail Attention To \_\_\_\_\_ (A60)  
Email Address \_\_\_\_\_ (A60)

#### Branch Contact Information

Name \_\_\_\_\_ (A30)  
Title \_\_\_\_\_ (A20)  
Phone Number \_\_\_\_\_ (A10)

#### Branch 6

Street Address \_\_\_\_\_ (A60)  
Street City Name \_\_\_\_\_ (A20)  
Street State \_\_\_\_\_ (A2)  
Street Zip Code \_\_\_\_\_ (A10)  
Phone Number \_\_\_\_\_ (A10)  
Fax Number \_\_\_\_\_ (A10)

Mailing Address \_\_\_\_\_ (A60)  
Mailing City Name \_\_\_\_\_ (A20)  
Mailing State \_\_\_\_\_ (A2)  
Mailing Zip Code \_\_\_\_\_ (A10)  
Mail Attention To \_\_\_\_\_ (A60)  
Email Address \_\_\_\_\_ (A60)

#### Branch Contact Information

Name \_\_\_\_\_ (A30)  
Title \_\_\_\_\_ (A20)  
Phone Number \_\_\_\_\_ (A10)

(Add up to 11 branches above)

### Previous Name Information

*List any other names this firm has operated under, from most current to least current. Contains up to ten previous names and the duration the name was used.*

1. Previous Name: \_\_\_\_\_ (A120)  
Date First Used \_\_\_\_\_ (A8) Date Last Used \_\_\_\_\_ (A8)  
Mo Day Yr Mo Day Yr
2. Previous Name: \_\_\_\_\_ (A120)  
Date First Used \_\_\_\_\_ (A8) Date Last Used \_\_\_\_\_ (A8)  
Mo Day Yr Mo Day Yr
3. Previous Name: \_\_\_\_\_ (A120)  
Date First Used \_\_\_\_\_ (A8) Date Last Used \_\_\_\_\_ (A8)  
Mo Day Yr Mo Day Yr
4. Previous Name: \_\_\_\_\_ (A120)  
Date First Used \_\_\_\_\_ (A8) Date Last Used \_\_\_\_\_ (A8)  
Mo Day Yr Mo Day Yr
5. Previous Name: \_\_\_\_\_ (A120)  
Date First Used \_\_\_\_\_ (A8) Date Last Used \_\_\_\_\_ (A8)  
Mo Day Yr Mo Day Yr
6. Previous Name: \_\_\_\_\_ (A120)  
Date First Used \_\_\_\_\_ (A8) Date Last Used \_\_\_\_\_ (A8)  
Mo Day Yr Mo Day Yr
7. Previous Name: \_\_\_\_\_ (A120)  
Date First Used \_\_\_\_\_ (A8) Date Last Used \_\_\_\_\_ (A8)  
Mo Day Yr Mo Day Yr
8. Previous Name: \_\_\_\_\_ (A120)  
Date First Used \_\_\_\_\_ (A8) Date Last Used \_\_\_\_\_ (A8)  
Mo Day Yr Mo Day Yr
9. Previous Name: \_\_\_\_\_ (A120)  
Date First Used \_\_\_\_\_ (A8) Date Last Used \_\_\_\_\_ (A8)  
Mo Day Yr Mo Day Yr
10. Previous Name: \_\_\_\_\_ (A120)  
Date First Used \_\_\_\_\_ (A8) Date Last Used \_\_\_\_\_ (A8)  
Mo Day Yr Mo Day Yr



## Employee General Information

Firm Sequence Number (if unknown, leave blank) \_\_\_\_\_ (A8)

Firm Name \_\_\_\_\_ (A120)

Employee Sequence Number (if unknown, leave blank) \_\_\_\_\_ (A8)

Employee Name \_\_\_\_\_ (A30)  
Last First Middle

Personnel Number \_\_\_\_\_ (N15)  
(Sequential order of employees being entered beginning with 01, 02, 03, etc or any number you assign.)

Employee Branch Number \_\_\_\_\_ (N2)  
(Enter 00 if the employee works in the main office. Enter 01, 02, etc., indicating the branch office number where the employee works.)

Employee Expertise (Engineer, Surveyor, Planner, Architect, Landscape Architect, Technician or Scientist etc.) \_\_\_\_\_ (A20)

## Employee Certification Information

Use the space you need to provide us with the information needed to meet the minimum academic or professional requirement for all categories that the employee is requesting.

**1. Degree Type** \_\_\_\_\_ (A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_ (A8)  
Year Month Day

Personnel and/or Laboratory Certification Type \_\_\_\_\_ (A6)  
(Reference Attachment C, Personnel Certification Type Codes or Laboratory Certification Type Codes for Type code and description.)

Issue Date \_\_\_\_\_ (A8)  
Month Day Year

Expiration Date \_\_\_\_\_ (A8)  
Year Month Day

Certification Number \_\_\_\_\_ (A20)

(The number assigned to the certificate or License.)

Issuing Agency \_\_\_\_\_ (A30)

(The name of the agency/board that issued the degree/certificate/license, such as University of Texas/State of Texas/ State of OK /AIA/TNRC/Wetland Training Institute/TBPLS etc.)

**2. Degree Type** \_\_\_\_\_ (A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_ (A8)  
Month Day Year

Personnel and/or Laboratory Certification Type \_\_\_\_\_ (A6)  
(Reference Attachment C, Personnel Certification Type Codes or Laboratory Certification Type Codes for Type code and description or, 112000 for Surveyor, 1000000 for P.E..)

Issue Date \_\_\_\_\_ (A8)  
Month Day Year

Expiration Date \_\_\_\_\_ (A8)  
Month Day Year

Certification Number \_\_\_\_\_ (A20)  
(The number assigned to the certificate or License.)

Issuing Agency \_\_\_\_\_ (A30)

(The name of the agency/board that issued the degree/certificate/license, such as University of Texas/State of Texas/ State of OK /AIA/TNRC/Wetland Training Institute/TBPLS etc.)

**3. Degree Type** \_\_\_\_\_ (A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_ (A8)  
Month Day Year

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Month Day Year

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Month Day Year

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(The number assigned to the certificate or License.)

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**4. Degree Type** \_\_\_\_\_ (A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_ (A8)  
Month Day Year

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**5. Degree Type** \_\_\_\_\_ (A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_(A8)  
Month Day Year

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**6. Degree Type** \_\_\_\_\_(A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_(A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_(A8)  
Month Day Year

Personnel and/or Laboratory Certification Type \_\_\_\_\_(A6)  
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Issue Date \_\_\_\_\_(A8)  
Month Day Year

Expiration Date \_\_\_\_\_(A8)  
Month Day Year

Certification Number \_\_\_\_\_(A20)  
(The number assigned to the certificate or License.)

Issuing Agency \_\_\_\_\_(A30)  
(The name of the agency/board that issued the degree/certificate/license, such as University of Texas/State of  
Texas/ State of OK /AIA/TNRC/Wetland Training Institute/TBPLS etc.)

**7. Degree Type** \_\_\_\_\_(A10)

(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_ (A8)  
Month Day Year

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(The number assigned to the certificate or License.)

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**8. Degree Type** \_\_\_\_\_ (A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_ (A8)  
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Expiration Date \_\_\_\_\_ (A8)  
Month Day Year

Certification Number \_\_\_\_\_ (A20)  
(The number assigned to the certificate or License.)

Issuing Agency \_\_\_\_\_ (A30)  
(The name of the agency/board that issued the degree/certificate/license, such as University of Texas/State of  
Texas/ State of OK /AIA/TNRC/Wetland Training Institute/TBPLS etc.)

**9. Degree Type** \_\_\_\_\_ (A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_ (A8)  
Month Day Year

Personnel and/or Laboratory Certification Type \_\_\_\_\_ (A6)  
(Reference Attachment C, Personnel Certification Type Codes or Laboratory Certification Type Codes for  
Type code and description or, 112000 for Surveyor, 1000000 for P.E..)

Issue Date \_\_\_\_\_ (A8)  
Month Day Year

Expiration Date \_\_\_\_\_ (A8)  
Month Day Year

Certification Number \_\_\_\_\_ (A20)  
(The number assigned to the certificate or License.)

Issuing Agency \_\_\_\_\_ (A30)  
(The name of the agency/board that issued the degree/certificate/license, such as University of Texas/State of  
Texas/ State of OK /AIA/TNRC/Wetland Training Institute/TBPLS etc.)

**10. Degree Type** \_\_\_\_\_ (A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_ (A8)  
Month Day Year

Personnel and/or Laboratory Certification Type \_\_\_\_\_ (A6)  
(Reference Attachment C, Personnel Certification Type Codes or Laboratory Certification Type Codes for  
Type code and description or, 112000 for Surveyor, 1000000 for P.E..)

Issue Date \_\_\_\_\_ (A8)  
Month Day Year

Expiration Date \_\_\_\_\_ (A8)  
Month Day Year

Certification Number \_\_\_\_\_ (A20)  
(The number assigned to the certificate or License.)

Issuing Agency \_\_\_\_\_ (A30)  
(The name of the agency/board that issued the degree/certificate/license, such as University of Texas/State of Texas/ State of OK /AIA/TNRC/Wetland Training Institute/TBPLS etc.)

**11. Degree Type** \_\_\_\_\_ (A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_ (A8)  
Month Day Year

Personnel and/or Laboratory Certification Type \_\_\_\_\_ (A6)  
(Reference Attachment C, Personnel Certification Type Codes or Laboratory Certification Type Codes for Type code and description or, 112000 for Surveyor, 1000000 for P.E..)

Issue Date \_\_\_\_\_ (A8)  
Month Day Year

Expiration Date \_\_\_\_\_ (A8)  
Month Day Year

Certification Number \_\_\_\_\_ (A20)  
(The number assigned to the certificate or License.)

Issuing Agency \_\_\_\_\_ (A30)  
(The name of the agency/board that issued the degree/certificate/license, such as University of Texas/State of Texas/ State of OK /AIA/TNRC/Wetland Training Institute/TBPLS etc.)

**12. Degree Type** \_\_\_\_\_ (A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_ (A8)  
Month Day Year

Personnel and/or Laboratory Certification Type \_\_\_\_\_ (A6)  
(Reference Attachment C, Personnel Certification Type Codes or Laboratory Certification Type Codes for Type code and description or, 112000 for Surveyor, 1000000 for P.E.)

Issue Date \_\_\_\_\_ (A8)  
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Expiration Date \_\_\_\_\_ (A8)  
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Certification Number \_\_\_\_\_ (A20)  
(The number assigned to the certificate or License.)

Issuing Agency \_\_\_\_\_ (A30)  
(The name of the agency/board that issued the degree/certificate/license, such as University of Texas/State of Texas/ State of OK /AIA/TNRC/Wetland Training Institute/TBPLS etc.)

**13. Degree Type** \_\_\_\_\_ (A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_ (A8)  
Month Day Year

Personnel and/or Laboratory Certification Type \_\_\_\_\_ (A6)  
(Reference Attachment C, Personnel Certification Type Codes or Laboratory Certification Type Codes for Type code and description or, 112000 for Surveyor, 1000000 for P.E.)

Issue Date \_\_\_\_\_ (A8)  
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(The number assigned to the certificate or License.)

Issuing Agency \_\_\_\_\_ (A30)  
(The name of the agency/board that issued the degree/certificate/license, such as University of Texas/State of Texas/ State of OK /AIA/TNRC/Wetland Training Institute/TBPLS etc.)

**14. Degree Type** \_\_\_\_\_ (A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_ (A8)  
Month Day Year



Personnel and/or Laboratory Certification Type \_\_\_\_\_ (A6)  
(Reference Attachment C, Personnel Certification Type Codes or Laboratory Certification Type Codes for  
Type code and description or, 112000 for Surveyor, 1000000 for P.E.)

Issue Date \_\_\_\_\_ (A8)  
Month Day Year

Expiration Date \_\_\_\_\_ (A8)  
Month Day Year

Certification Number \_\_\_\_\_ (A20)  
(The number assigned to the certificate or License.)

Issuing Agency \_\_\_\_\_ (A30)  
(The name of the agency/board that issued the degree/certificate/license, such as University of Texas/State of  
Texas/ State of OK /AIA/TNRC/Wetland Training Institute/TBPLS etc.)

**15. Degree Type** \_\_\_\_\_ (A10)  
(Type of degree, if any, held by this individual.)

Training Type \_\_\_\_\_ (A2)  
(Type of training or license, if any, in their field of study i.e. Biology/P.E, RPLS.)

Training Date \_\_\_\_\_ (A8)  
Month Day Year

Personnel and/or Laboratory Certification Type \_\_\_\_\_ (A6)  
(Reference Attachment C, Personnel Certification Type Codes or Laboratory Certification Type Codes for  
Type code and description or, 112000 for Surveyor, 1000000 for P.E..)

Issue Date \_\_\_\_\_ (A8)  
Month Day Year

Expiration Date \_\_\_\_\_ (A8)  
Month Day Year

Certification Number \_\_\_\_\_ (A20)  
(The number assigned to the certificate or License.)

Issuing Agency \_\_\_\_\_ (A30)  
(The name of the agency/board that issued the degree/certificate/license, such as University of Texas/State of  
Texas/ State of OK /AIA/TNRC/Wetland Training Institute/TBPLS etc.)

## Employee Category of Work Information

### Select From the 78 Work Categories on Attachment B

Reference Attachment B - Precertification Requirements by Category - for Category Numbers.  
Enter leading "0's" before each single digit category number, for example, **Category 1.1.1 would be entered as 01.01.01**. All Categories listed here must also be listed under your projects.

Category \_\_\_\_\_(N6)Category \_\_\_\_\_(N6)

Category \_\_\_\_\_(N6)Category \_\_\_\_\_(N6)

Category \_\_\_\_\_(N6)Category \_\_\_\_\_(N6)

Category \_\_\_\_\_(N6)Category \_\_\_\_\_(N6)

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Category \_\_\_\_\_(N6)Category \_\_\_\_\_(N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

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Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

Category \_\_\_\_\_(N6)Category\_\_\_\_\_ (N6)

## Project Information

\* = required fields

\* please user 4 digits when entering year fields

\* Please use current date for (Date completed), if on-going project

Note: We do not want a description of a project. We need to see the actual work that you performed on the project that demonstrates to us how you meet the minimum requirement for any category you want. In other words, how did you get from point A to point C? What was the actual work you performed?

### Project 1

\*Project Name \_\_\_\_\_ (A60)

\*Location \_\_\_\_\_ (A30)  
(Highway/road or bridge name or the City/County/State, or physical address.)

\*Date Began \_\_\_\_\_ (A8)  
Month Date Year

\* Date Completed \_\_\_\_\_ (A8)  
Month Date Year

\*Enter A General Description of the Work Done on this Project. You may abbreviate as long as we can tell what you are trying to say:

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

Contract Number: \_\_\_\_\_ (A15)

Project Manager Name: \_\_\_\_\_ (A30)  
Last First Middle

Client Name: \_\_\_\_\_ (A30)

Client Phone Number: \_\_\_\_\_ (A10)

Client contact Name: \_\_\_\_\_ (A30)

\*\*Enter Construction Cost and Project Fees in Whole Dollars – Decimals, Commas and/or Special Characters are NOT allowed

Estimated Construction Cost: \_\_\_\_\_ (N12)

Estimated Project Fees: \_\_\_\_\_

(N12)

**Select Up to 10 Categories of Work That Pertain To This Project**

You May Describe The Actual Work Completed For Each Category, But It Is Not Required.

\*\*\*Caution, Only 120 Characters, (2 Lines), Will be Stored in the System

1. \*Select A Category of Work (at least one is required): \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

2. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

3. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

4. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

5. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

6. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

7. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

8. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

9. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

10. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

## Project 2

\*Project Name \_\_\_\_\_ (A60)

\*Location \_\_\_\_\_ (A30)  
(Highway/road or bridge name or the City/County/State, or physical address.)

\*Date Began \_\_\_\_\_ (A8)  
Month      Date      Year

\* Date Completed \_\_\_\_\_(A8)  
Month Date Year

\*Enter A General Description of the Work Done on this Project. You may abbreviate as long as we can tell what you are trying to say:

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

Contract Number: \_\_\_\_\_ (A15)

Project Manager Name: \_\_\_\_\_(A30)  
Last First Middle

Client Name: \_\_\_\_\_(A30)

Client Phone Number: \_\_\_\_\_(A10)

Client contact Name: \_\_\_\_\_ (A30)

\*\*Enter Construction Cost and Project Fees in Whole Dollars – Decimals, Commas and/or Special Characters are NOT allowed

Estimated Construction Cost: \_\_\_\_\_ (N12)

Estimated Project Fees: \_\_\_\_\_ (N12)

### Select Up to 10 Categories of Work That Pertain To This Project

You May Describe The Actual Work Completed For Each Category, But It Is Not Required.

\*\*\*Caution, Only 120 Characters, (2 Lines), Will be Stored in the System

1. \*Select A Category of Work (at least one is required): \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

2. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_  
(A60)  
(A60)
3. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_  
(A60)  
(A60)
4. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_  
(A60)  
(A60)
5. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_  
(A60)  
(A60)
6. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_  
(A60)  
(A60)
7. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_  
(A60)  
(A60)
8. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_  
(A60)  
(A60)



\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

9. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

10. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

### Project 3

\*Project Name \_\_\_\_\_ (A60)

\*Location \_\_\_\_\_ (A30)  
(Highway/road or bridge name or the City/County/State, or physical address.)

\*Date Began \_\_\_\_\_ (A8)  
Month Date Year

\* Date Completed \_\_\_\_\_ (A8)  
Month Date Year

\*Enter A General Description of the Work Done on this Project. You may abbreviate as long as we can tell what you are trying to say:

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

Contract Number: \_\_\_\_\_ (A15)

Project Manager Name: \_\_\_\_\_(A30)  
Last First Middle

Client Name: \_\_\_\_\_(A30)

Client Phone Number: \_\_\_\_\_(A10)

Client contact Name: \_\_\_\_\_ (A30)

**\*\*Enter Construction Cost and Project Fees in Whole Dollars – Decimals, Commas and/or Special Characters are NOT allowed**

Estimated Construction Cost: \_\_\_\_\_ (N12)

Estimated Project Fees: \_\_\_\_\_ (N12)

**Select Up to 10 Categories of Work That Pertain To This Project**

You May Describe The Actual Work Completed For Each Category, But It Is Not Required.

\*\*\*Caution, Only 120 Characters, (2 Lines), Will be Stored in the System

1. \*Select A Category of Work (at least one is required): \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

- 2.Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

- 3.Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

- 4.Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_(A60)  
\_\_\_\_\_(A60)

5. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_(A60)  
\_\_\_\_\_(A60)

6. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_(A60)  
\_\_\_\_\_(A60)

7. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_(A60)  
\_\_\_\_\_(A60)

8. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_(A60)  
\_\_\_\_\_(A60)

9. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_(A60)  
\_\_\_\_\_(A60)

10. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_(A60)  
\_\_\_\_\_(A60)

## Project 4

\*Project Name \_\_\_\_\_ (A60)

\*Location \_\_\_\_\_ (A30)  
(Highway/road or bridge name or the City/County/State, or physical address.)

\*Date Began \_\_\_\_\_ (A8)  
Month Date Year

\* Date Completed \_\_\_\_\_ (A8)  
Month Date Year

\*Enter A General Description of the Work Done on this Project. You may abbreviate as long as we can tell what you are trying to say:

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

Contract Number: \_\_\_\_\_ (A15)

Project Manager Name: \_\_\_\_\_ (A30)  
Last First Middle

Client Name: \_\_\_\_\_ (A30)

Client Phone Number: \_\_\_\_\_ (A10)

Client contact Name: \_\_\_\_\_ (A30)

\*\*Enter Construction Cost and Project Fees in Whole Dollars – Decimals, Commas and/or Special Characters are NOT allowed

Estimated Construction Cost: \_\_\_\_\_ (N12)

Estimated Project Fees: \_\_\_\_\_ (N12)

**Select Up to 10 Categories of Work That Pertain To This Project**

You May Describe The Actual Work Completed For Each Category, But It Is Not Required.

\*\*\*Caution, Only 120 Characters, (2 Lines), Will be Stored in the System

1. \*Select A Category of Work (at least one is required): \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (A60)  
\_\_\_\_\_ (A60)
2. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (A60)  
\_\_\_\_\_ (A60)
3. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (A60)  
\_\_\_\_\_ (A60)
4. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (A60)  
\_\_\_\_\_ (A60)
5. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (A60)  
\_\_\_\_\_ (A60)
6. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

7. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

8. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

9. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

10. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

### Project 5

\*Project Name \_\_\_\_\_ (A60)

\*Location \_\_\_\_\_ (A30)

*(Highway/road or bridge name or the City/County/State, or physical address.)*

\*Date Began \_\_\_\_\_ (A8)

Month      Date      Year

\* Date Completed \_\_\_\_\_ (A8)

Month      Date      Year

\*Enter A General Description of the Work Done on this Project. You may abbreviate as

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long as we can tell what you are trying to say:

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

Contract Number: \_\_\_\_\_ (A15)

Project Manager Name: \_\_\_\_\_ (A30)

Last                  First                  Middle

Client Name: \_\_\_\_\_ (A30)

Client Phone Number: \_\_\_\_\_ (A10)

Client contact Name: \_\_\_\_\_ (A30)

**\*\*Enter Construction Cost and Project Fees in Whole Dollars – Decimals, Commas and/or Special Characters are NOT allowed**

Estimated Construction Cost: \_\_\_\_\_ (N12)

Estimated Project Fees: \_\_\_\_\_ (N12)

### **Select Up to 10 Categories of Work That Pertain To This Project**

You May Describe The Actual Work Completed For Each Category, But It Is Not Required.

\*\*\*Caution, Only 120 Characters, (2 Lines), Will be Stored in the System

1. \*Select A Category of Work (at least one is required): \_\_\_\_\_ (A8)
- Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

2. Select A Category of Work: \_\_\_\_\_ (A8)
- Description of Work Completed in This Category (Up to 2 Lines/Optional):

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\_\_\_\_ (A60)  
\_\_\_\_ (A60)

3. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_ (A60)  
\_\_\_\_ (A60)

4. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_ (A60)  
\_\_\_\_ (A60)

5. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_ (A60)  
\_\_\_\_ (A60)

6. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_ (A60)  
\_\_\_\_ (A60)

7. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_ (A60)  
\_\_\_\_ (A60)

8. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_ (A60)  
\_\_\_\_ (A60)



9. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

10. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

### Project 6

\*Project Name \_\_\_\_\_ (A60)

\*Location \_\_\_\_\_ (A30)  
(Highway/road or bridge name or the City/County/State, or physical address.)

\*Date Began \_\_\_\_\_ (A8)  
Month Date Year

\* Date Completed \_\_\_\_\_ (A8)  
Month Date Year

\*Enter A General Description of the Work Done on this Project. You may abbreviate as long as we can tell what you are trying to say:

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

Contract Number: \_\_\_\_\_ (A15)

Project Manager Name: \_\_\_\_\_ (A30)  
Last First Middle

Client Name: \_\_\_\_\_(A30)

Client Phone Number: \_\_\_\_\_(A10)

Client contact Name: \_\_\_\_\_ (A30)

**\*\*Enter Construction Cost and Project Fees in Whole Dollars – Decimals, Commas and/or Special Characters are NOT allowed**

Estimated Construction Cost: \_\_\_\_\_ (N12)

Estimated Project Fees: \_\_\_\_\_ (N12)

**Select Up to 10 Categories of Work That Pertain To This Project**

You May Describe The Actual Work Completed For Each Category, But It Is Not Required.

\*\*\*Caution, Only 120 Characters, (2 Lines), Will be Stored in the System

1. \*Select A Category of Work (at least one is required): \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

2. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

3. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

4. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

5. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

6. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

7. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

8. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

9. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

10. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

## Project 7

\*Project Name \_\_\_\_\_ (A60)

\*Location \_\_\_\_\_ (A30)  
(Highway/road or bridge name or the City/County/State, or physical address.)

\*Date Began \_\_\_\_\_ (A8)  
Month Date Year

\* Date Completed \_\_\_\_\_ (A8)  
Month Date Year

\*Enter A General Description of the Work Done on this Project. You may abbreviate as long as we can tell what you are trying to say:

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

Contract Number: \_\_\_\_\_ (A15)

Project Manager Name: \_\_\_\_\_ (A30)  
Last First Middle

Client Name: \_\_\_\_\_ (A30)

Client Phone Number: \_\_\_\_\_ (A10)

Client contact Name: \_\_\_\_\_ (A30)

\*\*Enter Construction Cost and Project Fees in Whole Dollars – Decimals, Commas and/or Special Characters are NOT allowed

Estimated Construction Cost: \_\_\_\_\_ (N12)

Estimated Project Fees: \_\_\_\_\_ (N12)

### Select Up to 10 Categories of Work That Pertain To This Project

You May Describe The Actual Work Completed For Each Category, But It Is Not Required.

\*\*\*Caution, Only 120 Characters, (2 Lines), Will be Stored in the System

1. \*Select A Category of Work (at least one is required): \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

2. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

3. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

4. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

5. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

6. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

7. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

---

 (A60)

---

 (A60)

8. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

---

 (A60)

---

(A60)

9. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

$$\text{---} \quad (\text{A60})$$

---

(A60)

10. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

[illegible]

---

(A60)

## Project 8

\*Project Name \_\_\_\_\_ (A60)

\*Location \_\_\_\_\_ (A30)  
(Highway/road or bridge name or the City/County/State, or physical address.)

\*Date Began \_\_\_\_\_(A8)  
Month Date Year

\* Date Completed \_\_\_\_\_ (A8)

Month	Date	Year

\*Enter A General Description of the Work Done on this Project. You may abbreviate as long as we can tell what you are trying to say:

\_\_\_\_\_(A60)  
\_\_\_\_\_(A60)  
\_\_\_\_\_(A60)  
\_\_\_\_\_(A60)  
\_\_\_\_\_(A60)

Contract Number: \_\_\_\_\_(A15)

Project Manager Name: \_\_\_\_\_(A30)  
Last First Middle

Client Name: \_\_\_\_\_(A30)

Client Phone Number: \_\_\_\_\_(A10)

Client contact Name: \_\_\_\_\_(A30)

**\*\*Enter Construction Cost and Project Fees in Whole Dollars – Decimals, Commas and/or  
Special Characters are NOT allowed**

Estimated Construction Cost: \_\_\_\_\_(N12)

Estimated Project Fees: \_\_\_\_\_(N12)

**Select Up to 10 Categories of Work That Pertain To This Project**

You May Describe The Actual Work Completed For Each Category, But It Is Not Required.

\*\*\*Caution, Only 120 Characters, (2 Lines), Will be Stored in the System

1. \*Select A Category of Work (at least one is required): \_\_\_\_\_(A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_(A60)

\_\_\_\_\_(A60)

2. Select A Category of Work: \_\_\_\_\_(A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_(A60)

\_\_\_\_\_ (A60)

3. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

4. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

5. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

6. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

7. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

8. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

9. Select A Category of Work: \_\_\_\_\_ (A8)



Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

10. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

### Project 9

\*Project Name \_\_\_\_\_ (A60)

\*Location \_\_\_\_\_ (A30)  
(Highway/road or bridge name or the City/County/State, or physical address.)

\*Date Began \_\_\_\_\_ (A8)  
Month Date Year

\* Date Completed \_\_\_\_\_ (A8)  
Month Date Year

\*Enter A General Description of the Work Done on this Project. You may abbreviate as long as we can tell what you are trying to say:

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

Contract Number: \_\_\_\_\_ (A15)

Project Manager Name: \_\_\_\_\_ (A30)  
Last First Middle

Client Name: \_\_\_\_\_ (A30)

Client Phone Number: \_\_\_\_\_ (A10)

Client contact Name: \_\_\_\_\_ (A30)

**\*\*Enter Construction Cost and Project Fees in Whole Dollars – Decimals, Commas and/or Special Characters are NOT allowed**

Estimated Construction Cost: \_\_\_\_\_ (N12)

Estimated Project Fees: \_\_\_\_\_ (N12)

**Select Up to 10 Categories of Work That Pertain To This Project**

You May Describe The Actual Work Completed For Each Category, But It Is Not Required.

\*\*\*Caution, Only 120 Characters, (2 Lines), Will be Stored in the System

1. \*Select A Category of Work (at least one is required): \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

2. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

3. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

4. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

5. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_ (A60)
6. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_ (A60)
7. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_ (A60)
8. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_ (A60)
9. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_ (A60)
10. Select A Category of Work: \_\_\_\_\_ (A8)  
Description of Work Completed in This Category (Up to 2 Lines/Optional):  
\_\_\_\_\_  
\_\_\_\_\_ (A60)

## Project 10

\*Project Name \_\_\_\_\_ (A60)

\*Location \_\_\_\_\_ (A30)  
(Highway/road or bridge name or the City/County/State, or physical address.)

\*Date Began \_\_\_\_\_ (A8)  
Month Date Year

\* Date Completed \_\_\_\_\_ (A8)  
Month Date Year

\*Enter A General Description of the Work Done on this Project. You may abbreviate as long as we can tell what you are trying to say:

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

Contract Number: \_\_\_\_\_ (A15)

Project Manager Name: \_\_\_\_\_ (A30)  
Last First Middle

Client Name: \_\_\_\_\_ (A30)

Client Phone Number: \_\_\_\_\_ (A10)

Client contact Name: \_\_\_\_\_ (A30)

\*\*Enter Construction Cost and Project Fees in Whole Dollars – Decimals, Commas and/or Special Characters are NOT allowed

Estimated Construction Cost: \_\_\_\_\_ (N12)

Estimated Project Fees: \_\_\_\_\_ (N12)

**Select Up to 10 Categories of Work That Pertain To This Project**

You May Describe The Actual Work Completed For Each Category, But It Is Not Required.  
\*\*\*Caution, Only 120 Characters, (2 Lines), Will be Stored in the System

1. \*Select A Category of Work: (at least one is required) \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

2.Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

3.Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

4.Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

5.Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

6.Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

7. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

8. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

9. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)

10. Select A Category of Work: \_\_\_\_\_ (A8)

Description of Work Completed in This Category (Up to 2 Lines/Optional):

\_\_\_\_\_ (A60)

\_\_\_\_\_ (A60)